

JEANNE M. DOE DUKES, LCSW
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EDUCATION

- DELAWARE TECHNICAL COMMUNITY COLLEGE**, Georgetown, DE (Aug. 15 / Sept. 16)
Accepted/matriculated in the accelerated Nursing Program.
- UNIVERSITY OF MARYLAND**, Baltimore, MD (Sept. 99 / May 03)
Master of Social Work, Clinical. Specialization in children & families.
- UNIVERSITY OF DELAWARE**, Newark, DE (Sept. 93 / May 97)
Bachelor of Arts in Sociology. Emphasis in social welfare.

EXPERIENCE

- LEWES COUNSELING LLC, Business Owner / Therapist / Consultant** (Jan. 11 / Present)
Provide safe, nurturing environment while assessing social and emotional needs of clients. Offer individual and group therapy and educational workshops focused on a variety of psychosocial issues that cause personal discomfort, a significant life transition, or concern. Responsibilities also include marketing, fiscal management, scheduling, documentation, and development of treatment plans. Create & facilitate educational workshops per contracting organizations. Currently a consultant with the American Psychological Association (APA) to conduct trainings nationwide and statewide with the Delaware Department of Education (DOE) regarding GLBTQ topics with an emphasis on reduction of youth health risks.
- SILVER LINING HOME HEALTHCARE, Consultant** (Aug. 14 / Present)
Work with patients in home health care. Coordinate interventions and treatments to meet psychosocial and Long Term Care needs of patient. Serve as professional resource, train, and educate staff and patients' families.
- BEEBE HEALTHCARE, Psychosocial Services and Outreach Coord.** (Dec. 10 / Aug. 14)
Worked with health care facilities, referral sources, and patients to facilitate transition to home health care. Coordinated interventions and treatment to meet psychosocial and Long Term Care needs of patients and their families. Led patient satisfaction survey (Press Ganey®) and outcomes. Guided management and staff in improving efficiency of policies and procedures. Promoted, networked, and developed community relationships to expand sales.
- NEMOURS, Community Relations / Senior Program Analyst** (Oct. 07 / Dec. 10)
Directed and provided consultation services to support NHPS policy goals, strategic partnerships and coalition-building efforts. Analyzed, evaluated, and wrote school wellness policies. Served as health promotion liaison to school districts, community based organizations, and statewide early childcare committees in order to provide leadership, technical assistance, and training to improve healthy eating, physical activity, youth development, and family support. Facilitated roll-out of Triple P Parenting Program throughout state.
- GEORGETOWN BOYS & GIRLS CLUB, Unit Director** (July 04 / Oct. 07)
Managed day-to-day operations for youth development program for over 100 members daily age 5-18 years in accordance with policies and procedures of Boys & Girls Clubs of Delaware and Office of Child Care Licensing. Supported and guided board recruitment and development needs. Managed 450K budget and ensured maintenance of financial records. Sought and secured financial support including fundraising, grant writing, and grant administration. Ensured healthy and safe environment of two facilities. Recruited, trained, and oversaw professional development of staff and volunteers. Provided support for effective program planning and implementation. Collaborated with parents, community leaders, and organizations. Made strategic alliances to enhance club programming through marketing, public relations, and guest speaking.
- SUSSEX COUNTY AIDS COMMITTEE, Outreach & Education Director** (June 99 / July 04)
Provided advocacy and social and educational programming to enhance the lives of persons living with and affected by HIV/AIDS. Grant writing and grant management. Coordinated and delivered HIV/AIDS awareness and resources to the community via public schools/colleges, community based organizations, street outreach, and community events. Offered free and anonymous HIV testing and risk reduction counseling. Held leadership positions in Division of Public Health HIV prevention planning committee responsible for research, reviewing epidemiology, grant proposals, and health promotion and risk reduction. Responsibilities also included creating monthly newsletters, writing press releases, recruiting, training, and managing volunteers, and maintaining current and unlimited HIV/AIDS resources in the center.
- GREATER MILFORD BOYS & GIRLS CLUB, Education Director** (Oct. 97 / June 99)
Developed and implemented daily educational programming. Collaborated with parents, local schools, businesses, and volunteers. Ensured safety and well-being of all members. Participated in community events and fundraising.
- BOYS & GIRLS CLUB OF WESTERN SUSSEX, Family Resource Assistant** (Summer 97)

LICENSURE

Licensed Clinical Social Worker in State of Delaware. License number: Q1-0000907 (June 09 / Present)
Licensed Clinical Social Worker in States of Maryland, Pennsylvania, New Hampshire. (July 20 / Present)

ACTIVITIES

AMERICAN FITNESS PROFESSIONALS & ASSOCIATES, Yoga Instructor (April 19 / Present)
DELAWARE DEPARTMENT OF EDUCATION, Statewide Trainer (Oct. 11 / Present)
KODY'S KIDS, Advisory Committee member (Dec. 10 / Present)
SUSSEX TECHNICAL HIGH SCHOOL WELLNESS CTR., Advisory Committee Member (Oct. 10 / Present)
MHN GOVERNMENT SERVICES, Military & Family Life Consultant (May 10 / Present)
GREATER GEORGETOWN CHAMBER OF COMMERCE, Board Member / Past President (Jan. 05 / Dec. 14)
Led 400+ membership, coordinated community events, Co-chair Annual Delmarva Chicken Festival.
AMERICAN PSYCHOLOGICAL ASSOCIATION, National Trainer (Nov. 03 / Present)
DELAWARE DIVISION OF PUBLIC HEALTH, Statewide Trainer (April 01 / July 04)
J.U.S.T. FOR YOUTH, Steering Committee Member and Trainer (March 01 / Oct. 11)
Advocate for equity among sexual minority youth in schools.
NATIONAL ASSOCIATION OF SOCIAL WORKERS, Member (June 00 / Present)
CONTACT DELAWARE, Rape Crisis Volunteer (April 00 / April 01)
DIVISION OF PUBLIC HEALTH AIDS REVIEW PANEL, Member (Sept. 00 / Aug. 04)
SUSSEX COUNTY INTERAGENCY COUNCIL, Member (Sept. 99 / Sept. 00)
DELAWARE HIV PREVENTION COMMITTEE, Group Leader (Aug. 99 / Feb. 05)
BIG BROTHERS/BIG SISTERS OF DELAWARE, Mentor (Feb. 98 / Feb. 99)
DREW/PYLE INTERMEDIATE SCHOOL, Student Intern (Jan. 97 / Feb. 97)
DIVISION OF FAMILY SERVICES, Volunteer Intern (Summer 96)

TRAININGS

GEORGETOWN UNIVERSITY TRAINING INSTITUTES, SYSTEMS OF CARE, DC (July 10)
PARENT CHILD INTERACTION THERAPY, PCIT, DE (July 10)
TRIPLE P, POSITIVE PARENTING PROGRAM, DE (Feb. 10)
TRAUMA FOCUSED COGNITIVE BEHAVIOR THERAPY, TF-CBT, DE (Feb. 10)
AMERICAN SCHOOL HEALTH ASSOCIATION CONFERENCE, FL (Nov. 08)
DALE CARNEGIE LEADERSHIP TRAINING, DE (July 07)
APA HEALTHY LGB STUDENT PROJECT, FACILITATORS TRAINING, DC (April 06)
APA HEALTHY LGB STUDENT PROJECT, FACILITATORS TRAINING, DC (Nov. 03)
UNITED STATES CONFERENCE ON AIDS, LA (Sept. 03)
AHA FIRST AID INSTRUCTORS COURSE, DE (May 03)
COMMUNITY PLANNING LEADERSHIP SUMMIT, NY (March 03)
UNITED STATES CONFERENCE ON AIDS, CA (Sept. 02)
AHA CPR INSTRUCTORS COURSE, DE (May 02)
DIVISION OF PUBLIC HEALTH, HIV UPDATE, DE (April 02)
DIVISION OF PUBLIC HEALTH, STD PARTNER NOTIFICATION, DE (Feb. 02)
ETHICS IN COUNSELING, DE (Nov. 01)
SMOKING CESSATION, FACILITATORS TRAINING, DE (Nov. 01)
DIVISION OF PUBLIC HEALTH, INDIGENOUS MODEL TRAINING, DE (Aug. 01)
COMMUNITY PLANNING LEADERSHIP SUMMIT, TX (March 01)
LGBTQ YOUTH HIV PREVENTION CONFERENCE, MA (March 01)
UNITED STATES CONFERENCE ON AIDS, GA (Sept. 00)
DIAGNOSIS AND TREATMENT USING THE DSM-IV, DE (July 00)
CONTACT DELAWARE, RAPE CRISIS TRAINING, DE (March 00)
DIVISION OF PUBLIC HEALTH, HIV PREVENTION COUNSELING TRAINING, DE (March 99)
ETHICAL ISSUES, HIV/AIDS, AND SOCIAL WORK PRACTICE, DE (Oct. 98)

BOYS & GIRLS CLUBS ACTIVITIES & TRAININGS

NATIONAL BOYS & GIRLS CLUBS OF AMERICA CONFERENCE, MA (May 06)
BOYS & GIRLS CLUBS OF AMERICA, MANAGERS TRACK, MA (Aug. 05)
BOYS & GIRLS CLUBS OF AMERICA, NEW SMART MOVES, NJ (Dec. 98)
BOYS & GIRLS CLUBS OF DELAWARE, CUSTOMER SERVICE TRAINING, DE (Oct. 98)
BOYS & GIRLS CLUBS OF AMERICA, PROGRAM INSTITUTE, NY (Sept. 98)
BOYS & GIRLS CLUBS OF DELAWARE, SUMMER CAMP COUNSELOR TRAINING, DE (June 98)
BOYS & GIRLS CLUBS OF AMERICA, PRACTICE OF BOYS & GIRLS CLUB WORK, DE (April 98)
BOYS & GIRLS CLUBS OF AMERICA, FAMILY SUPPORT PROGRAM, DE (April 98)
BOYS & GIRLS CLUBS OF DELAWARE, Intern / Past Board Member / Volunteer (Spring 97 / Present)